

**Conditions on the acceptance of an academic and research integrity  
complaint/whistleblower case**

**Conditions for receiving complaints**

1) The Chulalongkorn University Academic and Research Integrity Committee will keep the information regarding potential violations of academic and/or research integrity submitted by a petitioner or whistleblower case reporter and investigate the matter in a confidential manner prior to notifying the petitioner or whistleblower case reporter of the judgement. The evidence in support of the petition or whistleblower case must be credible. Should the evidence prove to be invalid or inadequate, the investigation may be terminated at the discretion of the Chulalongkorn University Academic and Research Integrity Committee.

2) A petitioner or whistleblower case reporter must lodge a complaint in writing, whereby s/he has the right to choose whether to disclose or conceal his/her identity. The evidence in support of the petition or whistleblower case must be clear enough for the Committee to proceed with the matter. Providing his/her name and e-mail address will greatly aid in the investigation and follow-up processes.

**Procedure for lodging a petition/whistleblower case**

Submit a completed Petition Form or letter of complaint, including the details of violation of academic and/or research integrity; the first name, surname, and affiliation of the respondent; and supporting evidence through any of the following channels:

1) In person at the Secretariat Office of the Academic and Research Integrity Committee, Office of Research Affairs, 6th floor, Chamchuri 5 Building, Chulalongkorn University, 254 Wangmai sub-district, Pathumwan district, Bangkok, Tel. 02-2180450

2) By mail to the Secretariat Office of the Academic and Research Integrity Committee, Office of Research Affairs, 6th floor, Chamchuri 5 Building, Chulalongkorn University, 254 Wangmai sub-district, Pathumwan district, Bangkok 10330, Tel. 02-2180450

3) Via e-mail to [petition.orai@chula.ac.th](mailto:petition.orai@chula.ac.th)

**Please tick (☐) the applicable boxes.**

- The petitioner or whistleblower case reporter does not wish to disclose his/her identity.  
Please disregard section 1 and the signature lines.
- The petitioner or whistleblower case reporter wishes to reveal his/her identity.  
Please supply all the information below.

**Section 1: Information pertinent to the petitioner or whistleblower case reporter**

Name-Surname (Mr./Ms./Mrs.) .....

Address: No. .... Road ..... Sub-district .....

District ..... Province.....

Zip code ..... Phone ..... Email: .....

Affiliation (if any) .....

**Section 2: Grounds for the complaint**

- Fabrication
- Falsification
- Plagiarism
- Misconduct in Authorship
- Others: Please specify .....

**Section 3: Details of the respondent**

Name-Surname (Mr./Ms./Mrs.) .....

Affiliation (if any) .....

Details of the complaint

.....

.....

.....

.....

Evidence in support of the complaint, e.g. research article, academic work, and/or electronic media

.....

.....

.....

.....

I, the undersigned, request that the Chulalongkorn University Academic and Research Integrity Committee to investigate the aforementioned matter and review the relevant facts/evidence until it reaches a final judgment. I certify that all the information provided heretofore in this petition is true. Should any or all of the information prove to be invalid, the Committee may terminate this petition without having to return the document(s) submitted to the Committee.

Signature.....

(.....)

Petitioner/Whistleblower case reporter

Date ...../...../.....